AFTERNOON MILL TEAM LEAD

THE JOB

The Afternoon Mill Team Lead is responsible for ensuring all facets in the Mill run safely, efficiently, and professionally.

DUTIES & RESPONSIBILITIES

- Ensure that a shift plan is in place and machines are set up prior to the start of the shift.
- Assist in machine changeovers referencing the reman orders for order requirements.
- Adjusts machine for cutting depth and feed rate according to thickness and species of product.
- Ensure that correct species, grade, dimensions and quality of product are prepared for cutting by referring to work order.
- Continually double check outbound product fall within tolerances.
- Ensure finished product meets our “Packaging Guidelines”.
- Ensure employee’s fill in all documentation associated with the order.
- Assist with stacking and bundling of product for outbound shipments.
- Meet daily production targets as set out by your supervisor.
- Perform housekeeping activities as required.
- Participate in inventory cycle counts as necessary.
- Ensure all the inbound tags are being utilized in the timely manner.
- Ensure all data is recorded correctly in the mill production sheet.
- Train staff.

Quality Control:

- Report any deficiencies in systems, facilities, machinery, equipment and/or tools immediately to your supervisor.
- Record and/or report product damage/nonconformities to your supervisor as required. This includes material that is being sorted if not hitting expected yields.
- Package outbound material in a professional manner (refer to packaging guidelines).
- Monitor direct reports to ensure that initial and secondary quality checks are being done.
- Ensure every lift that is produced is checked for accuracy, quality and packaging prior to being staged.

KNOWLEDGE & SKILLS REQUIRED

- Basic mathematical skills.
- Excellent critical thinking skills, willing to “think outside the box”.
- Detail Oriented.
- Strong analytical skills.
- Willing to cross train.
- Positive attitude and able to handle a high stress environment.
- Excellent verbal and written communication skills.
- Able to take direction.
- Strong team player with the ability to self-manage and prioritize.
All candidates are required to be fully vaccinated.

THE COMPANY

Weston Forest originated as a family business in 1953. Today we are a vital, dynamic organization, repeatedly recognized by Deloitte as one of Canada’s Best Managed Companies, recipient of the Canadian Business Excellence Awards for Private Businesses, and winner of Waterstone Canada’s Most Admired Corporate Cultures Award. Weston Forest is certified as a Great Place to Work®!

Our culture is one of personal growth, continuous improvement, and opportunity. It is vibrant, informal, and inclusive. We live by our brand promise: “YOU’LL LOVE DOING BUSINESS WITH US”.

Our Core Values:

- Entrepreneurial organization committed to continuous improvement
- We do what we say
- Inspiring personal and professional growth
- Your success is our success
- More than just a place to work
- Results matter, but people matter more

Weston Forest is committed to an inclusive, barrier-free recruitment process and work environment. Please advise Human Resources of any accommodations that are required. Any information regarding accommodation will be treated as confidential.