

# MAINTENANCE TECHNICIAN

## THE JOB

The Maintenance Technician is responsible for inspecting equipment, scheduling repairs, performing general grounds maintenance and performing quality checks on equipment and systems to ensure they are up to standard.

## DUTIES & RESPONSIBILITIES

- Set up equipment according to production needs, including change overs.
- Install new equipment and ensure compliance with all safety measures.
- Repair mechanical systems to ensure they are consistent with health and safety standards.
- Perform routine inspections and maintenance of equipment and shut down of equipment when required.
- Perform a variety of semi-skilled mechanical, electrical and miscellaneous maintenance tasks.
- Inspect and troubleshoot production equipment and report any issues to supervisor.
- Perform preventative and predictive maintenance, repair and installation of machinery and equipment.
- Perform manual repairs as necessary and schedule third party repairs when required.
- Respond to production calls promptly to minimize production downtime.
- Perform general maintenance and upkeep of facility to ensure a safe and clean environment.
- Provide improvement suggestions to supervisor and implement changes as required.
- Ensure compliance to all health and safety procedures and report areas of concern to supervisor in a timely manner.
- Collaborate with workers and other professionals.
- Participate in training initiatives as required.
- Conduct general upkeep procedures and other tasks as assigned.

## KNOWLEDGE & SKILLS REQUIRED

- Proven experience as maintenance technician.
- Experience using hand and electrical tools.
- Basic understanding of electrical, mechanical, hydraulic and other systems.
- Knowledge of general maintenance processes and methods.
- Ability to read technical manuals and drawings.
- Good problem-solving skills and high attention to detail.
- Good written and verbal communication skills.
- Strong team player with ability to self-manage and prioritize.
- Electrician / Millwright / Maintenance certification preferred.

## THE COMPANY

Weston Forest originated as a family business in 1953. Today we are a vital, dynamic organization, repeatedly recognized by Deloitte as one of *Canada's Best Managed Companies*, recipient of the *Canadian Business Excellence Awards for Private Businesses*, and winner of Waterstone *Canada's Most Admired Corporate Cultures Award*. Weston Forest is certified as a Great Place to Work®!

Our culture is one of personal growth, continuous improvement, and opportunity. It is vibrant, informal, and inclusive. We live by our brand promise: "*YOU'LL LOVE DOING BUSINESS WITH US*".

### Our Core Values:

- o Entrepreneurial organization committed to continuous improvement
- o We do what we say
- o Inspiring personal and professional growth
- o Your success is our success
- o More than just a place to work
- o Results matter, but people matter more

**Weston Forest is committed to an inclusive, barrier-free recruitment process and work environment. Please advise Human Resources of any accommodations that are required. Any information regarding accommodation will be treated as confidential.**

